

A C K N O W L E D G E M E N T

FOR

CURRENT COUNTY CLASSIFIED "TENURED" EMPLOYEES

SELECTED [NOT PROMOTED] TO A

RESTRICTED APPOINTMENT POSITION

OUTSIDE THE EMPLOYEE'S CURRENT AGENCY

I understand that my appointment is to a restricted position. I also understand that I will retain all rights and benefits afforded all classified employees, except that I do not have continuing entitlement to the position to which I have been selected. I further understand and agree that by accepting this position I forfeit all return rights to my former position. Additionally, I understand that I may appeal any disciplinary actions provided for in CS Rule 15.

[Employee's Signature and Date]

[Witness's Signature and Date]











OVERVIEW:

The forms used in this section are intricate in nature and require specified direction from the staff of the Civil Service office PA section to ensure compliance with CS Law and Rules. Please contact the staff when the need arises to utilize the following forms:

CS FORMS:

Limited Duration Acknowledgement – New Hire
Limited Duration Acknowledgement – Promotion
Limited Duration Acknowledgment-Lateral or Demotion Other Agency
Limited Duration Acknowledgment-Lateral or Demotion Same Agency
Restricted Acknowledgment-New-Hire
Restricted Acknowledgment-Promotion
Restricted Acknowledgment-Lateral or Demotion Other Agency
Restricted Acknowledgment-Lateral or Demotion Same Agency

CS Forms Identified as follows:

-  CS Form 66 Restricted Later Demotion within same Agency.docx
-  CS Form 67 Restricted New Hire.docx
-  CS Form 68 Limited Duration New Hire.docx
-  CS Form 69 Restricted Lateral Demotion Other Agency.docx
-  CS Form 70 Limited Duration Lateral or Demotion Same-Agency.docx
-  CS Form 70B Limited Duration Position Funding.docx
-  CS Form 71 Limited Duration Lateral Demotion Other-Agency.docx
-  CS Form 72 Limited Duration Promotion.docx
-  CS Form 72B Limited Duration Reduction In Force.docx
-  CS Form 73 Restricted Promotion.docx